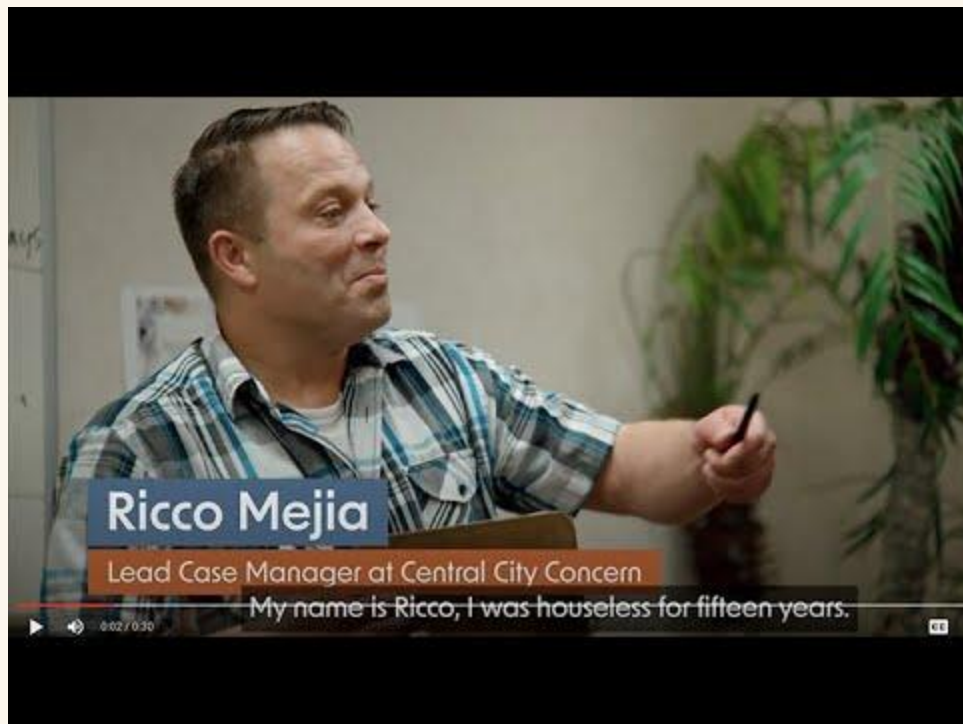


Continuum of Care Board Meeting
September 15th, 2022
11:00 AM - 1:00 PM





Ricco Mejia

Lead Case Manager at Central City Concern

My name is Ricco, I was houseless for fifteen years.

Agenda

Time	Agenda Item	Facilitator
5 min	Opening - Framing Video, Addressing Feedback	Alyssa Plesser
10 min	Introductions	All
20 min	Update on Regular NOFO from the Collaborative Application Committee (CAC)	Brandi
15 min	Decision-making protocol	Alyssa/Bill
10 min	Break	
35 min	Co-Chairs Discussion/Relational Work	Breakout Groups
20 min	Charter Update	Shannon Singleton
5 min	Meeting Close Out	Alyssa Plesser

Decision point: Method for proposing decisions/voting; method for choosing co-chairs

Introductions

Name

Pronouns (if comfortable)

Organization/Community you represent

What do you look forward to in the Autumn?

Starting Meeting Guidelines

We will work together over the next months to create shared community agreements but in the meantime here are some suggestions:

- Share the air - create space for everyone to participate in the discussion. Be mindful of how much space you are taking up in the meeting
- Address harm - offensive or inappropriate comments, like microaggressions, racist statements, etc. will be addressed immediately. We ask that all participants work together to identify and interrupt problematic and harmful language
- Differentiate between safety and comfort

Update from the CAC

- New bonus project application
 - Regular Bonus: NARA/NAYA
 - DV Bonus: None
- Scoring process for scoring new bonus applications
- Rating and Ranking discussion and decision
- Final rating and ranking list
 - Posted on our website at:
<https://www.multco.us/johs/continuum-care-funding-opportunity>

Decision-making Process Proposal

Step 1: A member of the board or the Collaborative Applicant proposes a decision to be made

Step 2: Two voting members of the board affirm the proposal of a decision by providing a "first" and "second"

Step 3: The decision goes to a discussion and Q&A. The discussion is facilitated by the co-chairs of the board. No changes will be made to the proposal during this period

Step 4: Co-chairs put the decision to a vote

Step 5: Decision is voted on using the fist to five consensus method. Fist to five will create the capacity to move the decision proposal forward or enable the decision to modify the proposal

Step 6: If no consensus can be reached, the decision proposal will be put to a majority vote based on quorum

10 Minute Break



Co-Chairs

Co-Chair Responsibilities:

- The Co-Chairs of the CoC Board shall be responsible for conducting the regular operations and meetings of the Board including facilitating the monthly meetings
- Co-Chairs will sit on the Jurisdictional Committee and be charged with co-creating Board meeting agendas, coordinating with Joint Office of Homeless Services Staff, and stewarding the CoC Board processes.

Expected Time Commitment:

- Attendance at monthly CoC Advisory Board meetings (2 hours/month)
- Participation in CoC Board and/or subcommittee work (2-4 hours/month)
- Preparation and planning with JOHS staff, pre- and post-meetings (2-4 hrs/ month)
- Attendance at bi-monthly Jurisdictional Committee meetings (1 hr/bi-month)

Co-Chair Selection Process Proposal

Step 1: Receive nominations - CoC Board members will submit names to nominate for the Co-Chair positions. Members may nominate themselves and/or other members. There is no limit to the number of names that can be submitted. Names will be sent to: johnscommunityadvisory@mutlco.us

Step 2: Confirm nominations - Members who were not self-nominated will be contacted to confirm they accept or decline the nomination

Step 3: Vote - A list of confirmed nominations will be sent electronically to the full board membership, via an anonymous survey, The voting period will be 5 business days. Each member will vote for up to two individuals for the Co-Chair position.

Step 4: Select Co-Chairs - Individuals will be contacted, by rank order, to inquire if they accept or decline the Co-Chair position. The top individuals who accept will become Co-Chairs. Co-Chairs will begin their roles in the following month's meeting.

Stages of Group Dynamics

FORMING

Team gets to know one another and starts to establish working patterns

Individual roles may be unclear, high degree of guidance

Process usually not well established

STORMING

Purpose is clear, but team relationships are blurry

Conflicts and resistance may occur

Skill-building, problem solving, results-oriented strategies are developed

NORMING

Developing trust, efficiency, roles emerge

Team feels they can only express ideas and opinions

Commitment to team goals

Optimization of team processes

PERFORMING

Team is committed and performing well

Focus on being strategic

Productive collaboration - members support each other and assume roles that will enhance task activities

Small Group Activity - Forming

The CoC is tasked with creating solutions and responses to the ways homelessness is manifesting in our community. In order to do this, we need to take steps to better understand each other, our roles, goals, values, etc.

Breakout into small groups to complete the "Team Canvas" Activity:

- Assign one person as a note taker
- Follow the prompts within the document
- There are no right or wrong answers
- No pressure to finish today - also about cultivating relationships

Time: 30 minutes

Continued Charter Discussion

Summary of concerns expressed by 2-3 board members:

- Jurisdictional Committee has too much power and authority (e.g. acting on behalf of the board between meetings)
- Make-up of the Jurisdictional Committee places too much power with ex-officio members

Questions asked:

- Can the Board makes changes to the charter before the 1-year review/revision period?
- What is the origin story of the charter and what is behind the drafting of it?

Discussion with Joint Office of Homeless Services Director, Shannon Singleton

Closing Out

Summary

Next Steps

Evaluation

- In order to consistently improve, we ask that board members fill out this short [3-question survey](#)

Reflections - *next slide*

Reflections

THANK YOU for being here!

As humans, our brains are primed to remember challenges, hard stuff, and unpleasant encounters – this is a survival mechanism from dinosaur times. By intentionally pausing to reflect on a moment of gratitude we are priming our brains to gather again and re engage – an important step for building something new. (credit to: Erin Okuno, Fakequity)

Think about our time together and reflect on what we did did today. If you are comfortable, share out loud or in the chat a moment of gratitude you had at this meeting.