



Joint Office of Homeless Services

Community Budget Advisory Committee Meeting Minutes

February 8, 2023

11: 00 AM - 1:00 PM

[final - minutes approved by CBAC on 2/22/2023]

Attendance:

Board Members: Christina Avila, Nicki Dardinger, Christine Hermann, Dani Vogel, Nathan Williams, Sasha Burchuk

JOHS & County Staff: Ellen Dully, Bill Boyd, Lori Kelley, Emily Nelson, Michelle Frazier, Kanoe Egleston, JR. Lily

Agenda Item	Discussion Points	Decision/Action
Welcome -Zoom Mechanics -Agenda Review	<ul style="list-style-type: none"> • Please see presentation slides for details and Meeting Agenda • ZOOM Webinar - general public join as attendees, CBAC members and County staff as panelists • Chat is not publicly visible, so comments chat comments should be captured in the notes • The 'Q&A' function allows the public to ask questions, though we cannot guarantee the ability to respond to all questions/comments posted here 	<p>Motion presented by Dani Vogel to update meeting agenda to reflect time slots of speaker availability. Approved by Christina Avila, Nathan Williams and Christine Hermann. There were no oppositions.</p> <p>Motion presented by Ellen Dully to continue to lead the current meeting with JOHS agenda until the next meeting where the committee can discuss a different process.</p>

		Approval by: Christina Avila, Sasha Burchuk, Nathan Williams and Christine Hermann. There were no oppositions
Introductions & Dinamica	<ul style="list-style-type: none"> ● Land & Labor Acknowledgement Read ● Community Care Agreements reviewed ● CBAC members and attending County/JOHS staff introduce themselves, along with their favorite vegetable 	
Questions from Prior Meeting	<p>Topics covering at January meeting:</p> <ul style="list-style-type: none"> ● Leading with Equity - Introduction to RELT ● JOHS FY 2023 Adopted Budget ● Introduction to County Program Offers ● Discussion to approve previous (January) meeting minutes ● Discussion to reaffirm CBAC representative for Central CBAC 	<p>Motion presented by Dani Vogel to reaffirm CBAC choice as elected representative for CCBAC meetings under County charter. Approved by all: Christina Avila, Christine Hermann, Nathan Williams, Nicki Dardinger. Sasha was absent last meeting, did not vote.</p> <p>Motion presented by Dani Vogel to approve the addendum to update the previous minutes to reflect the decision to meet more than once a month based on CBAC member availability. Approved by: Nathan Williams,</p>

		Christin Avila, Nicki Dardinger and Christine Hermann. There were no oppositions.
Systems of Care, Notify of Funding Availability (NOFA)	<ul style="list-style-type: none"> ● Presented by Kanoe Egleston, JOHS Interim-Deputy Director ● Please review the presentation slide deck. The following notes do not repeat the content found in the presentation slides ● Questions <ul style="list-style-type: none"> ○ Do the organizations (in the slideshow) currently receive funding from JOHS? Yes, though the majority of organizations also receive funding elsewhere, beyond just Joint Office contracts. ○ What is the allocation process and what are the measures of success? How does JOHS decide who to partner with? Some of the funding is designated for specific services (like shelters) and each provider has different performance measures depending on the organization. JOHS only partners with providers who are already qualified through the Multnomah County request for qualification process, JOHS does not qualify the provider themselves. ○ Is the procurement process for JOHS the same as Multnomah County? JOHS funding goes to providers that are already qualified, the procurement process follows the procedures as set by Multnomah County. 	
JOHS Equity	<ul style="list-style-type: none"> ● Presented by Emily Nelson, JOHS Equity Manager ● Please review the presentation slide deck. The following notes do not repeat the content found in the presentation slides ● Additional Notes: <ul style="list-style-type: none"> ○ Due to time restriction, the group was unable to utilize the Racial Equity Lens Tool (RELT) tool during this meeting. RELT tool to be used in future meetings. ● Questions: <ul style="list-style-type: none"> ○ At what depth does each point in the RELT tool need to be examined? The tool is there to give space and time to apply equity mindedness to each question. Some questions may not have the data or historical experience to fully explore that step in the RELT tool, however, even having general information can contribute to a fruitful conversation to assist in the decision making. ○ Who uses this tool? Is it only at a higher level? The RELT tool is best used in a group setting and is currently being used at JOHS in multiple levels, for example during 	

	<p>development of NOFA (Notify of Funding Availability). The draft is then submitted to a diverse committee or leadership group to review.</p>	
<p>JOHS CBAC Rules & Responsibilities</p>	<ul style="list-style-type: none"> ● Presented by JR Lilly - Director, Multnomah County Office of Community Involvement ● Please review the presentation slide deck. The following notes do not repeat the content found in the presentation slides ● Additional Notes: <ul style="list-style-type: none"> ○ JOHS CBAC is not currently listed in the Multnomah County charter as an approved Community Budget Advisory Committee. The County Commissioners are aware and have been informed of possible solutions. The JOHS CBAC is therefore operating adhoc, with the understanding that this charter will be updated by the time CBAC recommendations are submitted. ● Questions: <ul style="list-style-type: none"> ○ Does the group need to reach out to the commissioner regarding JOHS CBAC being added to the county charter? The Office of Community Involvement is working on a solution to have the charter updated; however, anyone is welcome to contact the Commissioner and share their experience and the work this CBAC has been doing. ○ Can CBAC members reach out personally to County Commissioners? As a JOHS CBAC member one can engage with any elected official just as any citizen can. One can share that they participate in the committee group but cannot speak on behalf of the JOHS CBAC unless one has consent from all group members. ● Discussion Points: Does the JOHS CBAC record meetings? ● Questions <ul style="list-style-type: none"> ○ Who would be able to view the recordings? If recorded, the meetings would be posted to the Multnomah County JOHS website, and thus viewable by the public. ○ Are JOHS CBAC meetings already open to the public? Yes, they are and anyone can currently attend. ○ Do other JOHS advisory committees record their meetings? How about other CBAC groups? Currently no other JOHS advisory committees record their meetings due to community members concerns about equity and how some voices may feel silenced if they were to be recorded, however some of the other County CBACs do record their meetings, whereas some do not. ○ Do we still have to take minutes if it's recorded? Yes, a written record of at least the decision or votes need to be recorded in the minutes, even if there is also a video 	<p>Next Step: OCI working to remedy JOHS CBAC status in County charter</p> <p>Next Step: At next meeting, JOHS CBAC members to vote on a decision to record meeting</p>

	<p>recording. Due to time restrictions, the group agreed to table a vote on recording JOHS CBAC meetings until the next meeting.</p>	
<p>Chair's New Initiatives</p>	<p>Discussion Point: Joint meeting between JOHS CBAC and the City of Portland's Housing Bureau Advisory Committee (PHAC)</p> <ul style="list-style-type: none"> ● CBAC Chair proposed to engage with JOHS CBAC with PHAC <p>Discussion Point: Commissioner attendance at CBAC meetings</p> <ul style="list-style-type: none"> ● Suggestion for Commissioner Meieran and/or Chair Vega Pederson to attend CBAC meeting to discuss new initiatives: data utilization task force and Housing Multnomah Now <ul style="list-style-type: none"> ○ Note: this data utilization task force has no FY 2024 budget implications and thus JOHS CBAC will not make budget recommendations for this initiative. 	<p>Next Step: CBAC members requested additional information - in the form of a written proposal - about what the PHAC does, and how the JOHS CBAC could engage, before deciding on a joint meeting</p>
<p>Next Steps and Questions</p>	<ul style="list-style-type: none"> ● Group had previously agreed to meet twice a month during the Spring, and additional meetings have been scheduled for the months of February and April. Currently there is not a second meeting time in March that works for everyone. Suggestion for the future to meet more regularly year round or meet twice a month during budget season. ● JOHS staff advised by County Legal not to add additional members to the CBAC until the technical error of CBAC being added to the county charter is updated. Anyone from the public can join in any meeting as a public member. JOHS has followed up with the interested person as they were invited to this meeting as a public attendee. 	<p>Next Scheduled CBAC Meeting: Wednesday, February 22, 2023 11am - 1pm.</p> <p>Next Step: CBAC Chair and JOHS staff to meet to discuss meeting mechanics and agenda setting</p>