



Joint Office of Homeless Services

Community Budget Advisory Committee Meeting Minutes

January 13, 2025

4:30 PM - 6:30 PM

[Amended]

Attendance:

Committee Members: Christine Hermann, Nicki Dardinger, Cameron Foster, Daniel DeMelo, Darius Mani Yaw, Wendy Lear, Lisa Drennan, Amanda Garren, Anisa Ali

Excused: Nathan Williams

JOHS & County Staff: Bill Boyd, Malka Geffen, Lori Kelley

Agenda Item	Discussion Points	
Welcome	Brief welcomes	
Approve 12/16/24 meeting minutes	Minutes approved: through the First to Five decision making tool : 5: Wendy Lear, Darius Mani Yaw, Amanda Garren, Cameron Foster, Christine Hermann 4: Lisa Drennan Abstain: Daniel DeMelo, Anisa Ali, Nicki Dardinger	
Public Meetings	Issue of new members, county code, appointment confirmations discussed All other CBACs are moving forward with work Proposal: we move forward with agenda as presented, including choosing a chair and deciding meeting times 5: Wendy Lear, Darius Mani Yaw 4: Amanda Garren, Lisa Drennan, Nicki Dardinger, Anisa Ali, Cameron Foster 3: Christine Hermann Abstain: Daniel DeMelo	
Select new CBAC Chair	JOHS staff reviewed Chair role, expectations, and selection process (see slides). Committee will reapprove the chair following the January 30th CBAC appointment confirmations. <ul style="list-style-type: none"> Nominations: Nicki Dardinger 	

	<ul style="list-style-type: none"> ○ This is Nicki's third budget season; has a better understanding of JOHS and County CBAC process; believes in the work; does a lot of meeting facilitation and brings collaborative facilitation and inclusivity; has capacity ● Vote: Christine Hermann, Nicki Dardinger, Cameron Foster, Darius Mani Yaw, Wendy Lear, Lisa Drennan, Amanda Garren, and Anisa Ali approve; abstain: Daniel DeMelo 	
CBAC Letter: purpose and review	<p>Discussed role of recommendations letter (see slides) Shared ideas for what the letter can include Will share letter template and sample letters after the meeting</p> <p>Q&A:</p> <ul style="list-style-type: none"> ● When is the letter due? A: March 14, 2025 <ul style="list-style-type: none"> ○ Compressed timeline but better structure for inclusion of recommendations 	<p>Source for all submitted CBAC letters</p> <p>2024 CBAC Letter</p> <p>2025 CBAC Letter</p>
JOHS Budget Timeline	<p>Reviewed County Budget Process and Calendar (see slides)</p> <p>Q&A:</p> <ul style="list-style-type: none"> ● Is there a role for CBAC after it submits the recommendation letter on March 14? A: CBAC does a public presentation to County Board, CBAC improvement process continues, discussion how to apply recommendations, move to one meeting per month ● Do we have a tool for decision making? A: use info to be presented and additional info requested <ul style="list-style-type: none"> ○ Can look at tools being used elsewhere and consider 	<p>FY2026 County Budget dashboard</p>
What is a Program Offer?	<p>Reviewed purpose and structure of program offers (see slides) Example program offer from past year shared</p> <p>Committee member comments:</p> <ul style="list-style-type: none"> ● Helpful to track in a spreadsheet ● If new members have questions about language, can reach out to JOHS staff and chair <ul style="list-style-type: none"> ○ JOHS will hold office hours 	<p>FY2025 Program Offer 30200 (shared as an example)</p>

Future Meetings	<p>Reviewed proposed meeting cadence (see slide) Discuss/approve slight change in start time (see slide for proposal) Accessible locations for in-person meeting options</p> <ul style="list-style-type: none"> ● 5-7pm ● Eastside ● Zoom ● Downtown 	
Next steps	<ul style="list-style-type: none"> ● Will send draft of bios out for review/edit through 1/17/25 ● Plan to pair returning with new members for support/questions ● Will hold series of office hours (invites will be sent via email) ● CBAC code changes - readings by the Board of Commissioners: 1/23/25 and 1/30/25 (1/17/2025 UPDATE: dates switched to 1/30/25 and 2/6/25) ● New CBAC members approved: 1/30/25 (not expected to attend) 	

Next Meeting: January 27, 2025 5pm - 7pm. In-person with virtual attendance option.
 Location TBA